

How to review / update SJC AlertMe contact information in SOS

Step 1 – Login

Visit sanjac.edu/sos and login using your Student ID G Number (for students) or your network credentials (for employees).



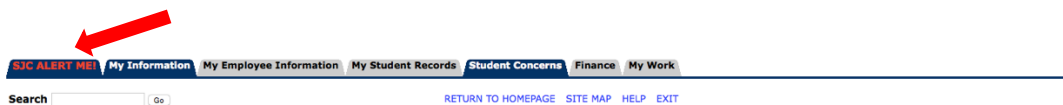
SOS Login

Welcome to SOS...the secure San Jacinto College Online System for Students (Credit and Continuing Education) and Employees.

Students	Employees
If you are a First Time User, have never claimed your account, or set up a password for SOS, click here to claim your account .	If you are a new hire or have not registered your account, click here to register .
Please use your Student ID 'G' Number (ex. G00430697) and the password chosen when your account was claimed, to log into your account.	Please use your network credentials (firstname.lastname) and your network password to log into your account.
Forgot Your Password?	
Students may change their SOS and Office 365 password by using the Password Self-Service System .	Employees who have registered their account, can reset their password by using the Password Self-Service System .
If you need further assistance, please call Tech Support at 281-998-6137.	If you need further assistance, please call Tech Support at 281-998-6137.
User ID: <input type="text"/>	
Password: <input type="password"/>	
<input type="button" value="Login"/> Forgot Password	

Step 2 – Access SJC AlertMe tab

Click on the red SJC Alert Me! tab to access your information.



Welcome, Amanda L. Fenwick, to the San Jacinto College WWW Information System! Last web access on Jul 25, 2016 at 05:20 pm



[My Student Records, Registration, Financial Aid and Orientation](#)

- Register for Credit or Continuing Education Classes
- View my Student Records
- View my Financial Aid Information
- Make a Payment
- Perform Degree Evaluations
- Orientation
- Request Official Transcript



[My Employee Information](#)

- Time off
- benefits
- leave or job data
- payouts
- W2 forms
- W4 data

Step 3 – Update contact information

This is where you can double-check your contact information, make any changes, or add information. On this screen you can add phone numbers for voice and text messages, and select which campus(es) you would like to receive alerts about.

SJC ALERT ME | **My Information** | My Employee Information | My Student Records | **Student Concerns** | Finance | My Work


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Update SJC Alert Me


This function is used by the college to notify **you** in case of an emergency on campus via the **SJC ALERT ME** system. For example: the college is closed due to severe weather, an immediate danger or classes are cancelled. For more information about SJC ALERT ME [click here](#).

There is no fee to subscribe to this system. However, you are responsible for any charges from your phone service provider associated with receiving voice or text messages.


Emergency Voice Alerts (SJC ALERTME will call each phone number that you provide whether or not the call is answered.)

Home Phone: 
Work/Evening Phone:
Mobile Phone:


Emergency Text Message Alerts

Mobile Phone: 


To receive alerts via text message to your mobile phone number above, the box below must be checked.

I understand I am responsible for any charges from my cellular phone service provider associated with receiving text messages. 

Campus Alert
Select which campus(es) you wish to receive emergency notifications about.
(Some notifications will automatically be sent to all campuses)

Central North South District 

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Double-check your information to make sure it is correct and click the “submit” button. If your information is current and up-to-date, click “submit.”

For more information about SJC AlertMe, visit sanjac.edu/alert-me.