

Scholarship Information

San Jacinto College Association of Educational Office Personnel (SJC AEOP) is offering three scholarships available to all San Jacinto College students. Applications must be submitted to the SJC AEOP Scholarship Committee no later than **5:00 p.m. Friday April 25, 2014**. See Application Checklist for committee member names and locations.

Criteria for selection will be based on the following:

1. Completed application, including a schedule of classes
 - a. Current spring classes
 - b. Proposed summer or fall classes
2. An official copy of your San Jacinto College transcript (available at no charge from the Office of Enrollment Services on each campus)
3. A minimum 2.5 **overall** grade point average
4. Three letters of recommendation
 - a. Should be from people who know your work ethic, educational/career goals, or community involvement
 - b. At least one must be from a present or previous instructor
5. A Biographical Statement which includes educational background, financial need and other pertinent information, including future plans.

Recipients must be enrolled at San Jacinto College at the time of the application. Recipients must have completed at least 9 semester credit hours at San Jacinto College. Part-time students are encouraged to apply.

All information will be kept CONFIDENTIAL.

Applications must be received by

5:00 p.m. Friday April 25, 2014

San Jacinto College
Association of Educational Office Personnel

Scholarship Guidelines

Official Name:

San Jacinto College Association of Educational Office Personnel Scholarship

Funding Source:

Scholarships are funded by the San Jacinto College Association of Educational Office Personnel.

Number of Scholarships:

Three (3) San Jacinto College student scholarships, one (1) student from each campus (Central, North, South), per academic year

Amount of Scholarships:

\$250 for each scholarship per campus (Central, North, South)

Eligibility Criteria:

- a. Scholarships to be awarded to deserving students enrolled in any San Jacinto College degree plan.
- b. Recipients must have completed at least **9 semester credits hours** at San Jacinto College.
- c. Recipients must have a cumulative GPA of at least **2.5** (4.0-A) on all work completed at San Jacinto College. (*Grade point average alone does not determine recipient.*)
- d. Recipients must be enrolled at San Jacinto College at the time of the application.
- e. Part-time students are encouraged to apply.

Selection Process:

The selection committee will consist of the SJC AEOP Scholarship Committee – at least one member from each campus will be represented.

Notification:

Scholarships are to be awarded at the May AEOP Meeting held on Thursday, May 15, 2014. The recipients will be notified ahead of time and are encouraged to be present to receive the scholarship monies.

Scholarship Application Checklist

Use this checklist to make sure all information required is included.

- Completed Application
 - Completed and passed 9 hours at San Jacinto College
 - Official Transcript (available free from SJC Office of Enrollment Services)
 - Current Schedule of Classes (Spring 2014)
 - Proposed Schedule of Classes for Summer and/or Fall (2014)
 - Three Letters of Recommendation (at least one from an instructor)
 - Biographical Statement
-

Submit completed application, ***with attachments***, to one of the following:

Central Campus

8060 Spencer Hwy.
Pasadena, TX 77505

B. Rodriguez – HSC 11.2031A

* * *

South Campus

13735 Beamer Rd.
Houston, TX 77089

Shaterica Washington – S-1.253B

* * *

North Campus

5800 Uvalde
Houston, TX 77049

Gina Thomas – N-17.2112

Scholarship Application

All information will be kept CONFIDENTIAL
Scholarship amount \$250 (One scholarship per campus)

Please type or print clearly:

Name: _____
(Last) (First) (Middle)

Marital Status: _____ Number of dependents: _____

Student ID # _____

Home phone #: _____ Cell #: _____

Work # (if applicable): _____

Permanent address: _____
(Street & number) (City and Zip)

Mailing address: _____
(If different from your permanent address)

Are you now receiving any type of financial assistance? _____

If yes, indicate the type of financial assistance you now receive _____

Degree program you are enrolled in: _____

Undecided: _____

If employed, name of employer: _____

Applicant Signature

Date

Scholarship Committee Member

Date Received

